



# City of Fredericksburg, Texas

## HOTEL OCCUPANCY TAX FUNDING APPLICATION

**2026**

**FOR EVENTS/PROJECTS JANUARY 1, 2026,  
THRU DECEMBER 31, 2026**

Date Application received (To be completed by City Staff):		
Official Name of Organization/Entity:	Is Organization/Entity a non-profit?	Date Organization/Entity Founded:
Organization/Entity Mailing Address:		
Organization/Entity website:		
Name and Title of Person authorized to act on behalf of Organization/Entity for this application ("Applicant"):	Organization/Entity Phone:	
	Organization/Entity Email:	

### SECTION A – FUNDING REQUEST DESCRIPTION

Name of Project/Event:		Project/Event Date(s):
Estimated number of room nights that will be occupied at local hotels, motels, & short-term rentals by attendees of your event(s) or project(s)?	Estimated number of the annual attendance at your event(s) or project(s)?	Total amount of funds requested (detailed breakdown of funding categories in Section B should equal this amount):
Project/Event location(s):		

In the space below, please describe each individual project/event for which funding is sought, and explain how each project/event will directly enhance and promote tourism and the hotel/motel/short term rental (STR) industry in the City of Fredericksburg:

**SECTION B – FUNDING CATEGORIES AUTHORIZED BY TEXAS LAW** (Please indicate which funding categories are applicable to your project/event – multiple categories may be selected)

	Amount
1. Advertising and promotional programs to attract tourists	
2. Encouragement and promotion of the arts	
3. Historical restoration and preservation projects, advertising to encourage tourists to visited historic sites and museums	
4. Sporting events for which the majority of participants come from out of town	

**SECTION C – ASSURANCES**

The Applicant hereby certifies to the City of Fredericksburg that, to the best of the Applicant’s knowledge and belief, the:

1. Project(s)/event(s) for which financial assistance is sought will be administered in accordance with Federal, State, and local law;
2. HOT funds received as a result of this application will be used solely for the project(s)/event(s) described herein;
3. Applicant has read, understands, and will conform to the City HOT Guidelines; and
4. Figures, facts and representations made in this application, including any attachments hereto, are true and correct.

**Receipt of any HOT funds awarded pursuant to this application is conditioned upon the execution of a Hotel Occupancy Tax Grant Agreement with the City.**

**PLEASE ATTACH TO APPLICATION:**

1. Copy of the organization/entity IRS non-profit (501 forms), if applicable.
2. If you cannot provide an estimated number of room nights to be occupied at local hotels, motels, short term rentals, or bed and breakfast inns by attendees of your project/event, or if you cannot provide an estimated number of attendees of your project/event, please attach an explanation of why your project/event prevents you from estimating the number of local room nights or attendees for your event(s) or project.

**PLEASE MAKE SURE ALL HOT REPORTS THAT ARE DUE FOR THE PREVIOUS YEAR HAVE BEEN SUBMITTED.**

Applicant Signature:	Date signed:
Applicant Name & Title (print or type):	Applicant Phone (if different from phone # listed on page 1):
Applicant Address (if different from Mailing Address listed on page 1):	Applicant E-Mail Address (if different from e-mail address listed on page 1):

**CITY USE ONLY**

Date Received the Application
City Attorney's Comments
Convention and Visitor Bureau Comments
Previous Year's Final Report Filed