



## City of Fredericksburg Municipal Drainage Utility Appeal Form

Please fill out all applicable sections and return the form to the Department of Public Works and Utilities, Attn: Garret Bonn, 126 W. Main St., Fredericksburg, TX 78624 or by email to [gbonn@fbgtx.org](mailto:gbonn@fbgtx.org).

### Owner/Applicant:

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Email: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_

### Service Location Information:

Physical Address: \_\_\_\_\_  
Drainage Utility Account # (if available): \_\_\_\_\_

### Reason for Appeal:

(Please check all that apply and attach documentation and descriptions as required)

- Incorrect Tier Designation - A property is being charged in the wrong tier based on Gillespie County Appraisal District Data. Owner/Applicant shall provide information from Gillespie County Appraisal District showing all impervious cover data for the subject property. Check box next to expected tier:
  - Residential:       Tier 1    Tier 2    Tier 3    Tier 4    Tier 5    Tier 6
  - Non-Residential:  Tier 1    Tier 2    Tier 3    Tier 4    Tier 5    Tier 6
  - Exempt:
  
- Inaccurate Impervious Area Calculation - Owner/Applicant shall provide a signed/sealed copy of a survey or site plan created within the past 12 months, indicating area in square feet of all impervious surfaces on the parcel. All measurements are subject to verification by City staff and/or Gillespie County Appraisal District. *For residential properties, the assessed impervious cover only includes the main building area.*
  
- Impervious Area Removed from Site - Owner/Applicant shall provide a description of the structure or impervious area removed and the date removal occurred. Please

provide a map or site plan if possible. *For residential properties, the assessed impervious cover only includes the main building area.*

Incorrect Utility Account Charged - \_\_\_\_\_  
\_\_\_\_\_

Other - \_\_\_\_\_  
\_\_\_\_\_

**Appeal Description and Documentation:** Describe the reason for appeal as indicated above. Use the space below to provide additional information. Attach any required or supporting documentation (plats, surveys, photos, etc.) or additional pages as needed. Appeal requests that do not include all required information will be returned to the applicant without review.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Certification:** I hereby certify that the information contained in the application is, to the best of my knowledge, correct and represents a complete and accurate statement. By signing below, I agree to allow City staff to review and verify the above information the at the service address including site inspections (as required).

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

If approved, the adjusted fee will be applied in the following month's utility bill.

**City of Fredericksburg Use Only**  
Date Received \_\_\_\_\_ Reviewed by \_\_\_\_\_  
\_\_\_ Insufficient Information \_\_\_ Approved \_\_\_ Denied \_\_\_ Other: \_\_\_\_\_

Parcel Type:	Prior to Appeal	After Appeal (Final Determination)
Residential/Non-Residential		
Impervious Cover		
Tier		
Fee		

Staff Notes/Comments:  
\_\_\_\_\_  
\_\_\_\_\_