



APPLICATION FOR TEMPORARY HEALTH PERMIT

****Submit at least 10 calendar days before the event date****

126 West Main Street
Fredericksburg, Texas 78624
Phone: 830-997-7521
Fax: 830-997-1861
E-mail: kolfers@fbgtx.org

NO HOME PREPARED FOODS ALLOWED

Vendor Name: _____

Representative / Owner's Name: _____ E-mail address: _____

Mailing Address: _____ Phone #: _____

City: _____ State: _____ Zip Code: _____

Event: _____ Event Location: _____

Date of Event (*Application is due no later than 10 days before the event*): _____ Hours of Event: _____

Types of food sold/given away: _____

The food will be obtained from the following approved sources (check all that apply):

I operate from/own a permitted food facility (such as a restaurant).

Food Facility Name: _____ Permit Number: _____

Food Facility Address: _____

I will purchase food from a permitted food facility (such as a grocery store or restaurant) on the day of the event and bring the food directly to the event. I will maintain my receipts from the purchase on-site at the event for verification.

Food Facility Name: _____ Phone Number: _____

Food Facility Address: _____

Recognized as a Non-Profit [501(c)(3)] Organization?

Yes

No

*No fee due for Non-Profit [501(c)(3)] Organizations

Check below:

\$50.00 Per Event

Valid for up to 14 days

\$110.00 Per Year

Valid January 1 through December 31

\$20.00 Late Fee

Applicable when making application fewer than 10 days before the event

Application must contain each of the following to be considered complete.

Completed and signed Application

Check made payable to City of Fredericksburg

Copy of valid Food Handlers certificate for an employee that will be on site

**Not required for non-TCS foods (Time and Temperature Control for Safety)*

Copy of Food Manufacturer Permit when applicable

In making application for a Temporary Health Permit, which is necessary to operate my business or organization, I understand and agree to comply with all Gillespie County Health Division city ordinances, county orders, and state laws that may govern the conduct or operation of my business.

Signature of Owner / Representative: _____ Date: _____

Issued by: _____ Date: _____

For Office Use

Received: _____ Permit No.: _____ Date Permit Released: _____

Payment Form: _____ Amount Due: _____ Late Fee: _____



GILLESPIE COUNTY HEALTH DIVISION TEMPORARY HEALTH PERMIT INSPECTION CHECKLIST

This checklist provides a list of requirements necessary for the approval of a Temporary Food Establishment operating within the jurisdiction of the Gillespie County Health Division. Temporary food establishment equipment and criteria may vary depending on the type of operation. Refer to the Texas Food Establishment Rules (TFER) for complete information regarding the requirements.

Requirements of a Temporary Food Service Establishment

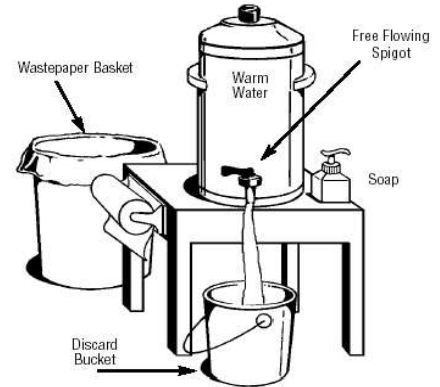
The term Temporary Food Service Establishment applies to an establishment that operates at a fixed location for a period of time of not more than 14 consecutive days in conjunction with a single event or celebration.

Health permit displayed

- ❖ Health Permit must be displayed to the general public while in operation.

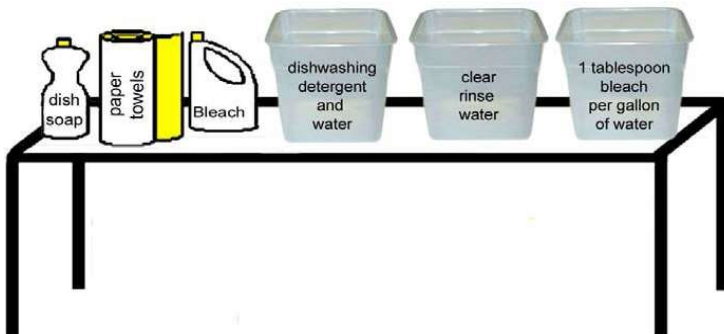
Hand wash station (container w/spigot, warm water, soap, paper towels, and wastewater bucket)

- ❖ Must be set up and in use **before** any food handling/prep work may begin. Hand wash station is illustrated to the right. Employees shall wash hands before beginning work, during work and/or changing tasks, after smoking, after eating, and after using the toilet.



Three containers to wash, rinse, sanitize utensils

- ❖ Booths that prepare (cut, cook, and assemble) foods are required to have a 3 compartment station for the cleaning and sanitizing of equipment and utensils. Three containers must be provided to fit the largest utensil. It is recommended to label containers, Wash, Rinse, and Sanitize.



Sanitizer in original, labeled container (for sanitizing utensils)

- ❖ One gallon of 100ppm chlorine sanitizing solution can be made by adding one teaspoon of bleach to one gallon of water. A sanitizer container is required for all cleaning cloths. Cleaning cloths should be in the bucket when not in use and fully submerged. Equivalent approved sanitizers may be used. Test strips must be available to measure sanitizing concentration.

Metal stem thermometer

- ❖ A properly calibrated metal stem thermometer (0-220°F range) is required at each booth and in each cold holding unit. Cooking, cold hold, and hot holding temperatures need to be monitored throughout the day to verify code compliance and protect the public.

Adequate heating, cooking, and cooling equipment

- ❖ Equipment must be able to maintain 135°F or greater for hot holding and 41°F or lower for cold holding. An adequate amount of ice must be used for cold holding. Ice chest and all equipment must be clean and in good repair.

Cutting board & Equipment (clean, sanitized and in good condition)

- ❖ Commercial cutting boards are recommended.

Temperatures maintained (cool <41° F., hot > 135° F.)

- ❖ All food must be cooked to the correct internal temperature. Once correct internal temperature has been met all hot holding items must maintain 135°F or greater. All cold hold food must be kept at 41°F or lower. Temperature requirements are listed to the right.

- ✓ 165°F Poultry, stuffing, dressing, and all reheated foods
- ✓ 155°F Ground beef
- ✓ 150°F Pork and pork products
- ✓ 140°F Whole beef cuts and other foods

Ice from approved source, scoop with handle stored out of ice

- ❖ Only ice scoops with handles may be used to dispense ice to customers. Drinking cups/glasses may not be utilized to scoop ice. Ice scoop handles must be extended out of ice to prevent contamination.

Food from an approved source and with proper label

- ❖ All food must come from an approved source and have an adequate label. Foods that are not prepared on site or require extensive preparation or cooking must be prepared at a licensed food establishment. If food is manufactured off site a copy of the Food Manufacture License must accompany the application for permit.

All food, containers and utensils stored at least 6” off the ground

- ❖ Food, equipment, and single serve items must be kept 6” or more from the ground. Wooden pallets are permissible for outdoor events.

Good employee/volunteer practices (eating, drinking, smoking)

- ❖ Employees shall not eat, smoke, or use tobacco in any form in the booth. Drinks are permitted in closed containers with a lid and straw. Employees should not handle both food and money simultaneously.
- ❖ Single use gloves and utensils must be used to prevent bare hand contact with ready to eat foods.

Hair restraints for each employee/volunteer in food booth

- ❖ Employees must wear hair covers and clean clothes while working in booths. Acceptable hair covers are:
 - Hats/caps
 - Hairnets
 - Bandanas (must cover skull of head)
 - Cook or chef’s hat

Garbage container adequate and covered when not in use

Booth covered, floors cleanable, pests controlled

- ❖ Booths shall be constructed with barriers to protect the food and control access.
 - Floors shall be constructed of concrete, asphalt, wood, outdoor carpet, or other cleanable material. Grass is not adequate.
 - Ceilings over food prep shall be constructed of wood, canvas, or other material to protect against the weather.
 - Lighting shall be shatterproof or shielded.

Additional Information

Permitting

- ❖ Application and payment must be received no later than 10 days before the event
- ❖ A valid Food Handlers Certificate for an employee on site at the event
- ❖ Cost is \$50.00 per event or Annual temporary permit is \$110.00 and is valid from January 1- December 31
- ❖ Late fee is \$20.00
- ❖ If operator has multiple booths, each booth must obtain a permit
- ❖ Copy of Food Manufacture License when applicable

Gillespie County Health Division has the right to:

- I. Impose additional requirements to protect against health hazard related to the operation of temporary food establishments
- II. May prohibit the sale of some or all potentially hazardous foods
- III. May waive or modify requirements when it is reasonably determined that no health hazard will result



GILLESPIE COUNTY HEALTH DIVISION TEMPORARY FOOD ESTABLISHMENT INSPECTION CHECKLIST

This checklist provides a list of requirements necessary for the approval of a Temporary Food Establishment operating within the jurisdiction of the Gillespie County Health Division. Temporary food establishment equipment and criteria may vary depending on the type of operation. Refer to the Texas Food Establishment Rules (TFER) for complete information regarding the requirements.

Permit # _____ Establishment: _____ Date: _____

Event/Location: _____

		IN	OUT	N/A	COS
1	Valid permit issued by Gillespie County Health Division posted in visible location.				
2	Accredited food handler certification when TCS foods are prepared.				
3	Food received from approved source (Food prepared in a private home is not allowed.)				
4	Potable water from an approved source.				
5	Hand wash station provided, warm water, waste receptacle, gravity spigot spout (Not push-button.)				
6	Soap, disposable towels, wiping clothes, detergent, and sanitizing chemicals provided.				
7	Approved hand sanitizer. (Used after handwashing.)				
8	Three basins provided to Wash, Rinse, Sanitize (Large enough to clean largest equipment / utensil.)				
9	Test strips to measure sanitizing concentration.				
10	Equipment adequate to cook and maintain foods at the required temperatures.				
11	Equipment for hot holding and cold holding, adequate to maintain Time / Temperature Control for Safety (TCS) foods at required temperatures.				
12	Equipment installed so that it is easily cleanable and is in clean, sound condition.				
13	Personnel maintaining personal cleanliness and conform to good hygienic practices. (Beard covers, hair restraints, no jewelry, fingernails neatly trimmed, outer clothing clean.)				
14	Personnel free from infections which may transmit foodborne illness. (Restricted/ excluded.)				
15	Designated locations for employees to eat, drink, use tobacco, and store personal items.				
16	Single-use gloves, utensils, including ice scoops, provided to minimize handling of foods.				
17	Accurate food temperature thermometer. (Approved and accurate.)				
18	Structure constructed of corrosion resistant, durable materials.				
19	Overhead protection for food preparation areas shall be constructed of wood, canvas, other approved materials to protect against the weather.				
20	Approved subflooring surface graded to drain and controls dust. (Tarps, concrete, asphalt, dirt or gravel if covered with mats, removable platforms or other suitable materials approved by the regulatory authority.)				
21	Proper disposal of wastewater/ sewage				
22	Food contact surfaces of equipment designed for durability and easily cleanable.				
23	Pests controlled (Insects, rodents, and other animals.)				
24	Single service articles properly stored, provided, and dispensed.				
25	Toilet facilities conveniently located.				
26	Adequate, covered containers for refuse and garbage provided.				
27	Food protected from contamination.				

*** ADVISORY: Section 228.222 (a) of the Texas Food Establishment Rules provides that "The regulatory authority may impose additional requirements to protect against health hazards related to the conduct of the temporary food establishment, may prohibit the sale of some or all time/temperature control for safety (TCS) foods." Failure to comply with these requirements may result in the immediate suspension of the permit and assessment of penalties as provided by the Texas Health and Safety Code, Chapter 437.***

Temperatures/Additional Comments: _____

Signature of Representative: _____ Inspector: _____