



**CITY OF FREDERICKSBURG
MINUTES OF CITY COUNCIL
WORK SESSION
AUGUST 11, 2021**

The City of Fredericksburg City Council held their work session on Monday, August 11, 2021 at 4 p.m. This meeting was held in person at the Lady Bird Johnson Golf Course-Cardinal Room.

Members Present:

Mayor Charlie Kiehne
Councilmember Jerry Luckenbach
Councilmember Tom Musselman
Councilmember Kathy O'Neill
Councilmember Bobby Watson

Members Absent:

None

City Staff Present:

Kent Myers, City Manager
Clinton Bailey, Assistant City Manager/Director of Public Works and Utilities
Lynn Bizzell, Fire Chief
Daniel Jones, City Attorney
Steve Wetz, Police Chief
Brian Vorauer, Police Department Lt.
Braxton Roemer, Police Special Services Lieutenant
Eric Whiting, Information Technology Director
Jason Lutz, Development Services Director
Regan Rabke, Fire Marshall
Andrea Schmidt, Parks Department Director
Laura Hollenbeak, Finance Director
David Kellam, Assistant Finance Director
Krista Wareham, City Accountant
Garret Bonn, Assistant Engineer
Tammie Loth, Human Resources Director
Lea Fugue, Public Information Officer
Justin Calhoun, Emergency Management Coordinator
Shelley Goodwin, City Secretary

1. CALL TO ORDER

Mayor Kiehne called the special meeting of the Fredericksburg City Council to order at 4:00 p.m. on Monday, August 11, 2021. Mayor Kiehne announced a quorum of the City Council present.

2. PUBLIC COMMENTS

No one wished to speak.

3. WORK SESSION ITEM

The following item will be considered, discussed, and take appropriate action.

A. Consider and discuss the Fiscal Year (FY) 2021/2022 Proposed Budget (Kent Myers, City Manager and Laura Hollenbeak, Finance Director):

i. Budget Revisions

Kent Myers, City Manager, reviewed the estimated Fund Balance Analysis as of August 5, 2021. He also noted that Municipal Court recently requested \$27,000 be added for a Court Bailiff, which is not included in the proposed budget.

Laura Hollenbeck, Finance Director, reviewed the revisions different fund revenues and expenditure revisions.

The City Council agreed by consensus to add the \$27,000 to the Municipal Court.

The City Council discussed the Sales Tax projections. They agreed by consensus to add another 2% to the Sales Tax projections in the proposed budget.

ii. Employee Salaries

Kent Myers, City Manager, stated currently, the proposed budget includes 2% Cost of Living Adjustment and 2 % Merit raise for those who qualify.

Tammie Loth, Human Resources Director, reviewed the Salary Survey and Step Program for Fire and Police Departments. She also reviewed the different cost options that would move the City towards the market range.

The City Council agreed by consensus to put \$250,000 in the proposed budget to allow time for staff to meet with Department Heads and see which options would be best.

iii. Property Tax Rate

Kent Myers, City Manager, reviewed the different property tax rates.

The City Council agreed by consensus to set the proposed rate at .220775 to develop the budget.

iv. Electric Rates

Kent Myers, City Manager, reviewed the different options for an Electric Rate increase. He noted the last time the City did an increase was in 2015.

The City Council discussed administering small increases over a few years and also do a Rate Study.

v. Relief Route Task Force Expenses

Kent Myers, City Manager, reviewed the need to add \$25,000 to the proposed budget for the Relief Route county-wide education campaign and survey. He noted the Relief Route Committee is requesting the same amount from the County.

The City Council agreed by consensus to add \$25,000 to the proposed budget.

vi. Additional Changes to Proposed Budget

Kent Myers, City Manager, announced a City Council Special Meeting on Monday, August 23, 2021, at 6 p.m. at the Law Enforcement Center. He noted the purpose of this meeting is to hold a public hearing regarding the FY2022 Proposed Budget and to set the proposed FY2021 Tax Rate.


4. ADJOURN

Motion: A motion was made by Councilmember Watson, seconded by Councilmember Musselman, to adjourn the Monday, August 11, 2021, City Council Workshop at 6:10 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.



Charlie Kiehne
Mayor

ATTEST


Shelley Goodwin, TRMC
City Secretary