



# City of Fredericksburg

## CITY COUNCIL WORK SESSION MINUTES

FRIDAY, JULY 22, 2022 ~ 9:30 A.M.  
CITY HALL – FIRE TRAINING ROOM  
126 W. MAIN STREET  
FREDERICKSBURG, TEXAS 78624

**The City of Fredericksburg City Council held their Work Session Meeting on Friday, July 22, 2022 at 9:30 a.m. This meeting was held in person at the City Hall – Fire Training Room and live streamed on the Fredericksburg YouTube Channel.**

### **Members Present:**

Mayor Jeryl Hoover  
Mayor Pro-Tem Bobby Watson  
Councilmember Emily Kirchner  
Councilmember Tony Klein  
Councilmember Sharon Joseph

### **Members Absent:**

None.

### **City Staff Present:**

Clinton Bailey, City Manager  
Daniel Jones, City Attorney  
Lynn Bizzell, Fire Chief  
Eric Whiting, Information Technology Director  
Lea Feuge, Public Information Officer  
Andrea Schmidt, Parks and Recreation Director  
Laura Hollenbeck, Finance Director  
Kris Kneese, Interim Public Works Director  
Tammie Loth, Human Recourse Director  
Derek Seelig, Police Lt.  
Justin Calhoun, Emergency Management  
Reagan Rabke, Fire Marshall  
Evan Williamson, Staff Engineer  
David Jung, EMS Administration  
Kerry Schmidt, Sanitation Superintendent  
Lea Stubblefield, Electric Superintendent  
Jeff Rich, Water and Wastewater Superintendent  
Jennifer Krupa, Assistant Parks and Recreation Director  
David Kellum, Senior City Accountant  
Brandon Vollmar, Vegetation Management Assistant Superintendent  
Krista Wareham, Finance Manager  
Josh Treiber, Sanitation Assistant Superintendent  
Yvonne Gerhardt, Animal Shelter Manager  
Lori Seewald, EMS Accounts Administrator

## **1. CALL TO ORDER**

Mayor Hoover called the Regular Meeting of the Fredericksburg City Council to order at 9:30 a.m. on Friday, July 22, 2022.

## **2. PUBLIC COMMENTS**

Mayor Hoover announced that no written comments were received.

No one signed up to speak.

## **3. WORK SESSION ITEM**

### **A. Consider, discuss, and take action on the Fiscal Year FY 2022/2023 Budget on the following Funds**

Clinton Bailey, City Manager, provided a PowerPoint presentation regarding FY 2023 Proposed Budgets Enterprise and other funds. The overview of the budget, City Council priorities, and individual funds.

David Kellam, City Accountant, reviewed the FY 2023 Projected Fund Balance.

Laura Hollenbeak, Finance Director, reviewed each Enterprise Fund.

#### **i. Electric Fund Proposed Budget**

Kris Kneese, Interim Public Works, and Lee Stubblefield, Electric Superintendent, reviewed the proposed electric budget and Capital Request totaling \$518,467.

#### **ii. Water Fund Proposed Budget**

Kris Kneese, Interim Public Works and Jeff Rich, Water/Wastewater Superintendent, reviewed the budget, request for two employees, and Capital Request totaling \$11,468,133.

#### **iii. Golf Fund Proposed Budget**

Clinton Bailey, City Manager, reviewed the agreement with the Golf Course.

#### **iv. Sanitation Fund Proposed Budget**

Kris Kneese, Interim Public Works and Kerry Schmidt, Sanitation Superintendent, reviewed the proposed budget, incoming revenue, and Capital Request totaling \$ 1,529,333.

Clinton Bailey, City Manager, discussed the possibility of a Transfer Station and the liabilities that go along with a Landfill.

#### **v. EMS Fund Proposed Budget**

Lynn Bizzell, Fire Chief, reviewed the agreement the City has with EMS Billing Revenues, Capital Requests totaling \$330,275.

Clinton Bailey, City Manager, discussed the City County split and the need for the new radio system and the recent increase in cost.

#### **vi. Tourism Fund Proposed Budget**

Laura Hollenbeck, Finance Director, reviewed the Tourism Fund.

Ernie Loeffler, CVB Director, reviewed the tourism the City is receiving. He also reviewed the projected figures the hotels vs. short term rentals are bringing in.

Andrea Schmidt, Parks Director, reviewed the Capital Requests totaling \$686,500.

Tim Crenwelge, Market Square Redevelopment Commission Chair, reviewed the possibility of using some of the Food & Wine Festival Funds balance towards the short fall of the proposed building on Market Square.

**vii. Drainage Fund Proposed Budget.**

Kris Kneese, Interim Public Works, reviewed the proposed budget and the Capital Request totaling \$437,811. He also stated the City Council will need to approve some Resolutions to move forward with the N. Llano Storm Sewer Project.

Brandon Vollmar, Assistant Superintendent of Vegetation Management, discussed the Herbicide-Arundo Donax Control.

**viii. Food and Wine Fund Proposed Budget**

Laura Hollenbeck, Finance Director, reviewed the proposed budget.

The City Council provided directions to review all events that are currently being held at Market Square.

**ix. Emergency Management Fund Proposed Budget**

Justin Calhoun, Emergency Management Director, reviewed the proposed budget.

**x. Debt Services Fund Proposed Budget**

Laura Hollenbeck, Finance Director, reviewed the proposed budget.

The City Council requested a list with the balances of all Debts and Bonds.

**xi. Police Forfeiture Fund Proposed Budget**

Derek Seelig, Police Lt., reviewed the expenditures and revenues of the Police Forfeiture Fund.

**xii. Capital Projects Fund-Water and Wastewater Proposed Budget**

Kris Kneese, Interim Public Works, reviewed the Water and Wastewater Capital Projects.

**xiii. Animal Services Special Revenue Fund Proposed Budget**

Derek Seelig, Police Lt., reviewed the Animal Services Special Revenue.

Yvonne Gerhard, Animal Shelter Manager, reviewed the plumbing system and the adoption process at the Shelter.

**xiv. Parks and Recreation Special Revenue Fund Proposed Budget**

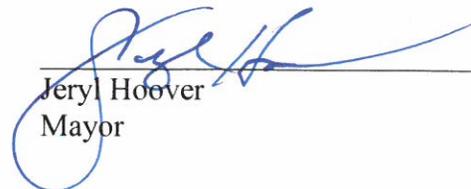
Andrea Schmidt, Parks and Recreation Director, reviewed the Special Revenue Fund and the reason why this fund was created.

**xv. Health Insurance Fund Proposed Budget**

Laura Hollenbeck, Finance Director, reviewed the Health Insurance Fund. She noted she is not sure if there will be an increase this next year.

**4. ADJOURN**

**Motion:** A motion was made by Councilmember Watson, seconded by Councilmember Klein, to adjourn the Friday, July 22, 2022, City Council Work Session Meeting at 12:43 p.m. The City Council voted five (5) for and none (0) opposed. The motion carried unanimously.



Jeryl Hoover  
Mayor



Shelley Goodwin, TRMC/CMC  
City Secretary